

Request for Proposals 2011-12
North Dakota Career and Technical Education
Request for Proposals: Grants for Innovation

Title: Grants for Innovation

Eligible Recipients: Elementary or secondary teachers or schools and institutions of higher education.

Funding Period: July 1, 2011 to June 30, 2012

Proposal Deadline: Must be received in the CTE office by September 23, 2011.

Total Funds Available: \$60,000

Allocation of Funds:

Mini-Grant: This non-matching grant will be available to K-12 teachers and/or schools for a maximum amount of \$2500.

K-12 Matching Grant: This grant will be available to K-12 teachers and/or schools for a maximum amount of \$3500. This grant will required a detailed budget showing a dollar-for-dollar match for the requested funding from CTE. Dollar-for-dollar matching funds for grant recipients may come from public source, private source or any combination of public and private sources.

Post-Secondary Matching Grant: This grant will be available to post-secondary institutions for the purpose of providing innovative STEM programs for K-12 students. The maximum allowable amount for this grant is \$10,000. Dollar-for-dollar matching funds for grant recipients may come from public source, private source or any combination of public and private sources. The matching funds can be from private and/or public sources.

Projects may begin upon approval and must be completed no later than June 30, 2012. Final reports may be submitted immediately upon completion of the project, but must be submitted no later than June 1, 2012.

Goal/Purpose: To provide new, innovative science, technology or innovation programs for students in kindergarten through grade twelve with preference given to projects involving robotics.

Activities: Proposals could focus on, but is not limited to, one of the following:

1. **First Robotics**
2. **BEST Robotics**
5. **Other innovative programs relating to STEM**

Format: Proposals should not exceed 3 pages, 12 pt. font. Please include the following:

1. Description of participant(s)

The description should include the number of planned participants, who the target participants will be (grade level, M/F, school and district), and the teachers, coaches or mentors that are involved.

2. Description of activity

The description should include details of all activities planned including starting and ending dates and contests to be entered, if applicable.

3. Budget & Matching funds

Provide a budget describing all expenditures that will be used to implement this project. If this proposal is over \$2500, this grant requires a dollar for dollar match. Both the total amount of the grant request and the matching funds - along with their source - must be shown within the proposal

4. State forms

Complete and attach the following forms if applicable: SFN 15275 (Funding Application Budget), SFN 15274 (Funding Application Cover Sheet) and SFN 15263 (Equipment and Instructional Materials Request). They can be found at <http://www.nd.gov/cte/forms> and will not count against the three page limit.

5. Reimbursement

A final report will be required that includes a completed Request for Interim Reimbursement (SFN 15251) and a brief (one page) description of activities, outcomes, and number of students involved. The following additional forms should be submitted if necessary: a completed Equipment and Instructional Materials Request (SFN 15263) with actual purchase information and/or travel reimbursement form (SFN 50521). Be sure to keep all returned forms from the CTE office as they may be required for you reimbursement claim. If there are questions about the reimbursement claim, contact Keana Schuler at the email address below.

Selection Criteria: All applications will be reviewed to determine appropriateness, completeness and innovation. Acceptable applications will be funded on a first-come, first-serve basis until all funds (\$60,000) are allocated.

Expenditures: Funds may be used for equipment, consumables, travel, and registration fees. Funds may NOT be used for purposes of supplanting state and local funds and thus cannot be used to fund existing state funded programs. This grant is available on a recurring basis, however funding priority will be given to new applicants each year.

**The grant information can be found online at <http://www.nd.gov/cte/projects/grants/>
Proposals (by mail or e-mail) must be received by September 23, 2011.**

Send Grant Applications to:

Don Fischer

Technology Education Supervisor

Career and Technical Education

State Capitol Building, 15th Floor

600 East Boulevard Avenue, Department 270

Bismarck ND 58505-0610

701-328-3159

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